



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**SATURDAY, NOVEMBER 20, 2021, 9:07 A.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Fire Chief
Jason Maier, Finance Manager
Wes Hicks, Director of Public Works
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Kiley Bear, Acting Director of Corporate Services
Jerri Hoback, Assistant Director of Financial Services
Melodie Boulet, Executive Assistant, City Manager's Office
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

5.15 CAPITAL PROJECTS

5.15.1 C1-01 – Networking

0341. **Moved by:** Councillor T. Head

That Item No. C1-01 with respect to Networking be approved at a cost of \$204,000 from the Information Technology Reserve.

CARRIED

5.15.2 C1-02 – End User Computing and Printing

0342. **Moved by:** Councillor D. Kilmer

That Item No. C1-02 with respect to End User Computing and Printing be approved at a cost of \$101,500 from the Information Technology Reserve.

CARRIED

5.15.3 C1-03 – Communications

0343. **Moved by:** Councillor D. Kilmer

That Item No. C1-03 with respect to Communications be approved at a cost of \$160,000 from the Information Technology Reserve.

CARRIED

5.15.4 C1-04 – Business Continuity

0344. **Moved by:** Councillor T. Head

That Item No. C1-04 with respect to Business Continuity be approved at a cost of \$20,000 from the Information Technology Reserve.

CARRIED

5.15.5 C1-05 – Work and Asset Management Systems

0345. **Moved by:** Councillor C. Miller

That Item No. C1-05 with respect to Work and Asset Management Systems be approved at a cost of \$38,900 from the Information Technology Reserve.

CARRIED

5.15.6 C1-06 – Web and Portal Systems

0346. **Moved by:** Councillor T. Head

That Item No. C1-06 with respect to Web and Portal Systems be approved at a cost of \$22,800 from the Information Technology Reserve.

CARRIED

5.15.7 C1-07 – Finance and Admin Systems

0347. **Moved by:** Councillor T. Head

That Item No. C1-07 with respect to Finance and Admin Systems be approved at a cost of \$34,300 from the Information Technology Reserve.

CARRIED

5.15.8 C1-08 – Municipal Service Centre Parking Pedestals

0348. **Moved by:** Councillor T. Head

That Item No. C1-08 with respect to Municipal Service Centre Parking Pedestals be approved at a cost of \$60,000.

CARRIED

5.15.9 C1-09 – Playground Replacement Program

5.15.9.1 Report Tab 14 – State of the Playgrounds 2021 (RPT 21-427)

0349. **Moved by:** Councillor T. Zurakowski

That Item No. C1-09 with respect to Playground Replacement Program be approved at a cost of \$130,000.

CARRIED

5.15.10 C1-10 – Reconstruction of Park Pathways

0350. **Moved by:** Councillor T. Zurakowski

That Item No. C1-10 with respect to Reconstruction of Park Pathways be approved at a cost of \$50,000.

CARRIED

5.15.11 C1-11 – Roofing Projects

0351. **Moved by:** Councillor B. Edwards

That Item No. C1-11 with respect to Roofing Projects be approved at a cost of \$100,000.

CARRIED

5.15.12 C1-12 – Landscaping Projects

0352. **Moved by:** Councillor B. Edwards

That Item No. C1-12 with respect to Landscaping Projects be approved at a cost of \$50,000.

CARRIED

5.15.13 C1-13 – Crescent Heights Spray Park

5.15.13.1 Report Tab 15 – Crescent Heights Spray Park (RPT 21-441)

0353. **Moved by:** Councillor D. Ogrodnick

That Item No. C1-13 with respect to Crescent Heights Spray Park be approved at a cost of \$120,000 from the Future Infrastructure Reserve conditional upon receiving \$200,000 from external funding.

CARRIED

5.15.14 C1-14 – Golf Course – Reconstruction and Repair of Pathways

0354. **Moved by:** Councillor D. Cody

That Item No. C1-14 with respect to Golf Course – Reconstruction and Repair of Pathways be approved at a cost of \$50,000 from the Golf Course Improvement Reserve.

CARRIED

5.15.15 C1-15 – Little Red River Park Stages of Development

0355. **Moved by:** Councillor D. Ogrodnick

That Item No. C1-15 with respect to Little Red River Park Stages of Development be approved at a cost of \$146,800 from the Pehonan Parkway Reserve.

CARRIED

5.15.16 C1-16 – Kinsmen Water Park Landing Pool

0356. **Moved by:** Councillor T. Zurakowski

That Item No. C1-16 with respect to Kinsmen Water Park Landing Pool be approved at a cost of \$25,000 from the Kinsmen Water Park Surcharge Reserve.

CARRIED

5.15.17 C1-17 – E.A. Rawlinson Centre Improvements

0357. **Moved by:** Councillor D. Cody

That Item No. C1-17 with respect to E.A. Rawlinson Centre Improvements be approved at a cost of \$44,000 from the E.A. Rawlinson Centre Facility Fee Reserve.

CARRIED

5.15.18 C1-18 – Art Hauser Centre Air Handling Unit

0358. **Moved by:** Councillor D. Kilmer

That Item No. C1-18 with respect to Art Hauser Centre Air Handling Unit be approved at a cost of \$200,000.

CARRIED

5.15.19 C1-19 – James Isbister Park Improvements

5.15.19.1 Report Tab 16 – James Isbister Park Improvements (RPT 21-440)

0359. **Moved by:** Councillor C. Miller

That Item No. C1-19 with respect to James Isbister Park Improvements be approved at a cost of \$100,000 from the Future Infrastructure Reserve conditional upon receiving \$200,000 from external funding.

CARRIED

5.15.20 C1-20 – Two Post Vehicle Lift

0360. **Moved by:** Councillor T. Head

That Item No. C1-20 with respect to Two Post Vehicle Lift be approved at a cost of \$50,000 from the Equipment and Fleet Reserve.

CARRIED

5.15.21 C1-21 – Continuation of Resurfacing Municipal Service Centre Bay Concrete Floor

0361. **Moved by:** Councillor B. Edwards

That Item No. C1-21 with respect to Continuation of Resurfacing Municipal Service Centre Bay Concrete Floor at a cost of \$50,000 be approved from the Safety Reserve.

CARRIED

5.15.22 C1-22 – Fence Replacement Old Yards

0362. **Moved by:** Councillor B. Edwards

That Item No. C1-22 with respect to Fence Replacement Old Yards be approved at a cost of \$29,500.

CARRIED

5.15.23 C1-23 – Concrete Sidewalk, Curb and Median Rehabilitation

0363. **Moved by:** Councillor B. Edwards

That Item No. C1-23 with respect to Concrete Sidewalk, Curb and Median Rehabilitation be approved at a cost of \$300,000.

CARRIED

5.15.24 C1-24 – Concrete Sidewalk Replacement Program – Senior Residence

5.15.24.1 Report Tab 20 – Seniors Residence Sidewalk Replacement Program (RPT 21-320)

0364. **Moved by:** Councillor T. Lennox-Zepp

1. That Item No. C1-24 with respect to Concrete Sidewalk Replacement Program – Senior Residence be approved at a cost of \$46,500; and,
2. That RPT 21-320 be referred for consideration to the 2023 Budget deliberations.

CARRIED

5.15.25 C1-25 – Concrete Sidewalk Connector Program

5.15.25.1 Report Tab 23 – The Sidewalk Connector Program (RPT 20-354)

0365. **Moved by:** Councillor D. Kilmer

That Item No. C1-25 with respect to Concrete Sidewalk Connector Program at a cost of \$100,000 be removed.

CARRIED

5.15.26 C1-26 – Parking Lot Rehabilitation Program

Councillor D. Ogradnick assumed the Chair.

0366. **Moved by:** Mayor G. Dionne

That Item No. C1-26 with respect to Parking Lot Rehabilitation Program at a cost of \$225,000 be removed and referred for consideration to the 2023 Budget deliberations.

CARRIED

Mayor G. Dionne resumed the Chair.

5.15.27 C1-27 – Roadways Recapping Program

0367. **Moved by:** Councillor D. Cody

That Item No. C1-27 with respect to Roadways Recapping Program be approved at a cost of \$4,100,000.

CARRIED

5.15.28 C1-28 – Survey – Total Station

0368. **Moved by:** Councillor T. Head

That Item No. C1-28 with respect to Survey – Total Station be approved at a cost of \$60,000.

CARRIED

5.15.29 C1-29 – Municipal Service Centre New Building and Upgrades

5.15.29.1 Report Tab 21 – MSC New Building and Upgrades (RPT 21-400)

0369. **Moved by:** Councillor C. Miller

That Item No. C1-29 with respect to Municipal Service Centre New Building and Upgrades be approved at a cost of \$10,491,000 conditional upon receiving the entire amount in external funding.

CARRIED

The meeting recessed at 10:40 a.m.

The meeting reconvened at 10:56 a.m.

5.15.30 C1-30 – Pedestrian Bridge Replacement

0370. **Moved by:** Councillor B. Edwards

That Item No. C1-30 with respect to Pedestrian Bridge Replacement be approved at a cost of \$35,000 from the Future Infrastructure Reserve.

CARRIED

5.15.31 C1-31 – Municipal Service Centre Compresses Air Distribution Replacement

0371. **Moved by:** Councillor D. Kilmer

That Item No. C1-31 with respect to Municipal Service Centre Compresses Air Distribution Replacement be approved at a cost of \$80,000.

CARRIED

5.15.32 C1-32 – Replacement Folding Machine

5.15.32.1 Report Tab 6 – Replacement of Mailroom Equipment (RPT 21-389)

0372. **Moved by:** Councillor T. Head

That Item No. C1-32 with respect to Replacement Folding Machine be approved at a cost of \$20,500.

CARRIED

5.15.33 C1-33 – Replacement Postage Machine

0373. **Moved by:** Councillor C. Miller

That Item No. C1-33 with respect to Replacement Postage Machine at a cost of \$15,200 be removed.

CARRIED

5.15.34 C1-34 – Long-Term Debt Repayment – Golf Course Irrigation Replacement

0374. **Moved by:** Councillor T. Zurakowski

That Item No. C1-34 with respect to Long-Term Debt Repayment – Golf Course Irrigation Replacement be approved at a cost of \$65,000 from the Golf Course Improvement Reserve.

CARRIED

5.15.35 C1-35 – Long-Term Debt Repayment – West Hill Infrastructure Improvements

0375. **Moved by:** Councillor T. Zurakowski

That Item No. C1-35 with respect to Long-Term Debt Repayment – West Hill Infrastructure Improvements be approved at a cost of \$22,300.

CARRIED

5.15.36 C1-36 – Long-Term Debt Repayment – City Transit Buses

0376. **Moved by:** Councillor T. Zurakowski

That Item No. C1-36 with respect to Long-Term Debt Repayment – City Transit Buses be approved at a cost of \$252,000.

CARRIED

5.15.37 C1-37 – Long-Term Debt Repayment – Aquatic and Arenas Centre

0377. **Moved by:** Councillor B. Edwards

That Item No. C1-37 with respect to Long-Term Debt Repayment – Aquatic and Arenas Centre be approved at a cost of \$269,800 from the Civic Facilities Reserve.

CARRIED

5.16 CAPITAL PROJECTS NOT FUNDED

5.16.1 Capital Projects Not Funded

5.16.1.1 Report Tab 5 – Mobile App Budget Proposal (RPT 21-422)

5.16.1.2 Report Tab 17 – Thermal Weed Control Update (RPT 21-439)

5.16.1.3 Report Tab 18 – Off Leash Dog Parks (RPT 21-269)

0378. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C2-03 with respect to Web and Portal Systems be approved at a cost of \$33,800 from the Information Technology Reserve.

MOTION DEFEATED

0379. **Moved by:** Councillor T. Head

That Item No. C2-12 with respect to New – Amkus ION Combination Rescue Tool (Jaws of Life) be approved at a cost of \$16,500 from the Fire Equipment Reserve.

CARRIED

0380. **Moved by:** Councillor T. Zurakowski

That Administration provide a report for consideration by members of Council at an upcoming meeting that identifies the possible location of two (2) new Fire Halls within the City.

CARRIED

0381. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C2-13 with respect to Central Avenue River Street to 10th Street Revitalization – Phase 1 be approved at a cost of \$1,200,000 from the Utility Improvement Balance.

MOTION DEFEATED

The meeting recessed at 12:11 p.m.

The meeting reconvened at 1:10 p.m.

0382. **Moved by:** Councillor D. Ogradnick

That Item No. C2-15 with respect to Marquis Road East Widening be approved at a cost of \$1,000,000 from the Future Infrastructure Reserve and \$650,000 to be funded from the annual budget allocation for the Roadways Recapping Program.

MOTION DEFEATED

0383. **Moved by:** Councillor T. Zurakowski

That Item No. C2-15 with respect to Marquis Road East Widening be placed in the 2023 Capital Budget for consideration.

CARRIED

0384. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C2-16 with respect to Municipal Service Centre Fuel Tanks and Pumps be approved at a cost of \$175,000 from the Future Infrastructure Reserve.

CARRIED

0385. **Moved by:** Councillor D. Kilmer

That the following 2022 Capital Budget Projects be received as information and filed:

C2-01	Business Continuity	\$50,000
C2-02	Corporate Portal and Intranet Systems	\$94,900
C2-03	Web and Portal Systems	\$33,800
C2-04	Finance and Admin Systems	\$25,000
C2-05	Work and Asset Management Systems	\$10,600
C2-06	City Hall – Replace Elevator	\$150,000
C2-07	Thermal Weed Control System	\$34,700
C2-08	Golf Course – Renovation and Removal of Sand Bunkers	\$175,000
C2-09	Off Leash Dog Parks	\$20,000
C2-10	Concrete Sidewalk Replacement – Arts Centre	\$50,000

C2-11	New – Water Tanker Truck with 3000 Imperial Gallon Capacity	\$400,000
C2-13	Central Avenue River Street to 10 th Street Revitalization – Phase 1	\$1,200,000
C2-14	Roadways Recapping Program – Program Increase	\$167,000
C2-15	Marquis Road East Widening	\$1,000,000
C2-17	Upgrade Municipal Service Centre Heating and HVAC System	\$600,000

CARRIED

5.17 CAPITAL BUDGET

5.17.1 2022 Capital Budget Approval

5.17.1.1 Report Tab 3 – 2021 General Fund Capital Projects Update (RPT 21-447)

0386. **Moved by:**

That the 2022 General Fund Capital Budget in the total amount of \$18,383,440 including \$263,040 in Police Capital be approved as follows:

Capital Funding	\$5,226,500
Reserve Funding	\$1,991,640
External Funding	\$10,891,000
Long-Term Debts Principal Payments	\$274,300
Total Capital Spending	\$18,383,440.

CARRIED

5.13 OPERATING ISSUES NOT FUNDED

5.13.1 Operating Issues Not Funded

5.13.1.1 Report Tab 22 – Funding Request – Prince Albert & Area Community Alcohol Strategy Steering Committee (CORR 21-90 & RPT 21-253)

0387. **Moved by:** Councillor D. Kilmer

That U-01 with respect to Record Retention Clerk Steno – City Clerk’s Office be approved at a cost of \$16,340.

MOTION DEFEATED

0388. **Moved by:** Councillor T. Head

That U-03 with respect to Fire Hall Apparatus Floor Grate Repair at a cost of \$25,000 be funded from the Safety Reserve.

CARRIED

0389. **Moved by:** Councillor C. Miller

That U-02 with respect to Requested New Position – Training Captain be approved at a cost of \$142,900.

MOTION DEFEATED

0390. **Moved by:** Councillor T. Lennox-Zepp

That U-02 with respect to Requested New Position – Three (3) Additional Fire Fighters be approved at a cost of \$250,900.

MOTION DEFEATED

0391. **Moved by:** Councillor T. Head

That U-04 with respect to Prince Albert & Area Community Alcohol Strategy be approved at a cost of \$15,000.

MOTION DEFEATED

0392. **Moved by:** Councillor D. Kilmer

That U-08 with respect to Engineering Technician II (Surveyor) Position be approved at a cost of \$61,640.

MOTION DEFEATED

0393. **Moved by:** Councillor C. Miller

That the following 2022 Operating Budget Issues be received as information and filed:

U-01	Record Retention Clerk Steno – City Clerk’s Office	\$16,340
U-02	Requested New Position – Fire Fighting	\$387,900
U-04	Prince Albert & Area Community Alcohol Strategy	\$15,000
U-05	Information Technology Staffing Proposal	\$299,300

U-06	Community Service Centre – Special Needs Transportation	\$48,410
U-07	Prince Albert Historical Society	\$37,320
U-08	Engineering Technician II (Surveyor) Position	\$61,640

CARRIED

5.18 UNFINISHED BUSINESS

5.19 RESERVE ALLOCATIONS

5.19.1 Reserve Allocations

5.19.1 Future Infrastructure Reserve (PRESENTED AT MEETING)

0394. **Moved by:** Councillor T. Head

That the \$20,000 transfer request from City Taxation to the Alfred Jenkins Field House Improvements Reserve be removed.

MOTION DEFEATED

Councillor D. Ogrodnick assumed the Chair.

0395. **Moved by:** Mayor G. Dionne

That the transfer request from City Taxation to the Future Infrastructure Reserve be reduced by \$370,000 and approved at a transfer amount of \$250,000.

CARRIED

Mayor G. Dionne resumed the Chair.

0396. **Moved by:** Councillor T. Zurakowski

That the transfer request from City Taxation to the Public Art Capital Reserve be reduced by \$20,000 and approved at a transfer amount of \$30,000.

CARRIED

The meeting recessed at 3:06 p.m.

The meeting reconvened at 3:30 p.m.

0397. **Moved by:** Councillor B. Edwards

That the Budget Transfers be approved as follows:

Alfred Jenkins Field House Improvements Reserve	\$103,500
Arenas Improvement Reserve	\$39,080
Civic Facilities Reserve – City of Prince Albert	\$1,541,000
Civic Facilities Reserve – Transfer of Loan Interest	(\$464,000)
Community Services Building Reserve	\$15,000
Destination Marketing Levy Reserve	\$351,500
Downtown Improvement Reserve	\$40,000
Downtown Improvement - 2022 Grants	(\$40,000)
E.A. Rawlinson Centre Facility Fee Reserve	\$65,000
E.A. Rawlinson Mechanical Equipment Reserve	\$10,000
Equipment and Fleet Reserve	\$1,520,000
Fire Equipment Reserve	\$300,000
Future Infrastructure Reserve	\$250,000
Golf Course Carts Reserve	\$40,000
Golf Course Equipment Reserve	\$85,000
Golf Course – Improvements Reserve	\$190,000
Housing Reserve	\$0
Information Technology Reserve	\$500,000
Kinsmen Water Park Surcharge Reserve	\$20,500
Prince Albert Slo-Pitch League Reserve	\$34,300
Prince Albert Golf and Curling Club Mechanical Equipment Reserve	\$10,000
Pehonan Parkway Reserve	\$82,000
Police Capital Reserve	\$263,040
Police Fleet Reserve	\$300,000
Police Operating Reserve – Transfer for 2022	(\$200,000)
Prime Ministers' Park Improvement Reserve	\$3,760
Proactive Policing Reserve	\$554,600
Proactive Policing Reserve – 2022 Policing Strategy	(\$515,000)
Project Beach Volleyball Courts Reserve	\$3,000
Public Art Capital Reserve	\$30,000
Public Transit Reserve	\$105,000
Safety Reserve – Transfer for 2022	(\$25,000)
South Hill Cemetery Perpetual Care Reserve	\$10,000
TOTAL	\$5,222,280

CARRIED

5.20 GENERAL GOVERNMENT

5.20.2 General Government Functional Area

0398. **Moved by:** Councillor Z. Zurakowski

That Line No. 45 with respect to Retirement Allowances: Retirement Allowances be reduced by \$3,000 and approved at a cost of \$0.

CARRIED

0399. **Moved by:** Councillor D. Kilmer

That Line No. 65 with respect to Other General Government: Self-Employed Contractors be reduced by \$15,000 and approved at a cost of \$10,000.

CARRIED

0400. **Moved by:** Councillor T. Zurakowski

That Line No. 63 with respect to Miscellaneous: Consulting Services be increased by \$25,000 and approved at a cost of \$50,000.

CARRIED

0401. **Moved by:** Councillor B. Edwards

That Line No. 82 with respect to Miscellaneous: Rentals – City Automotive and Equipment be reduced by \$20,000 related to the Fuel Savings to be realized from the Municipal Service Centre Fuel Tanks and Pump Capital Project and approved at a cost of (\$20,000).

CARRIED

7. ADJOURNMENT – 3:52 P.M.

0402. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn until a future date called by the Chair to continue consideration of the 2022 General Fund Operating and Capital Budgets.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2022.