



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, NOVEMBER 30, 2022, 4:03 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Jason Maier, Finance Controller
Melodie Boulet, Finance Manager
Wes Hicks, Director of Public Works
Nykol Miller, Capital Projects Manager
Briane Vance, Senior Accounting Manager
Ramona Fauchoux, Director of Financial Services
Mohammad Kraishan, Engineering Services Manager
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. APPROVAL OF AGENDA

0158. **Moved by:** Councillor Miller

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

- 1. That Item No. 5.4 be moved forward for consideration after Item No. 5.1; and,
- 2. That Item No. 5.3 be moved forward for consideration after Item No. 5.4.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

5. FUND BUDGET FOR REVIEW

5.1 2023 Water Utility Fund Operating and Capital Budget

0159. **Moved by:** Councillor Lennox-Zepp

That the following matter be tabled to the last day of the 2023 Budget Committee deliberations:

That Item No. UF-01 – Sewer Trunk Main Cleaning be partially funded as follows:

- 1. \$250,000 from the Water Utility Improvement Fund;
- 2. \$200,000 from the Sewer Storm Replacement Project; and,
- 3. \$300,000 from the savings of the Raw Water Pump House Construction Project.

MOTION DEFEATED

0160. **Moved by:** Councillor Zurakowski

That Administration bring forward a Plan that allows the City to proceed with the 15th Street Sewer Trunk Main Cleaning, subject to consultation with the City Manager and the Financial Services Department.

CARRIED

0161. **Moved by:** Councillor Head

1. That Line Item No. 6 – CF - Sale of Water in the Water Treatment and Maintenance Functional Area be reduced from a revenue of \$297,590 to an approved revenue of \$245,190 in User Charges and Fees Revenue, to reflect the decrease of revenue in the amount of \$52,400 relating to a reduction in budgeted water consumption for the Cooke Municipal Golf Course; and,
2. That Line Item No. 46 – Contribution to General Fund: City Facilities in the Administration, Billing and Meter Maintenance Functional Area be reduced from \$280,500 to an approved cost of \$266,930 in the Interfund Transfers, to reflect the reduction of \$13,570 relating to a budget adjustment approved during the 2023 General Fund Budget deliberations.

CARRIED

0162. **Moved by:** Councillor Cody

1. That the 2023 Water Utility Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$19,955,250;
 - b. Operating expenses of \$14,225,210;
 - c. Capital and Interfund Transactions of \$6,199,060; and,
 - d. A deficit of \$469,020. After adjusting for non-cash amortization, the surplus is \$5,280,980 to fund Capital Projects and Loan Principal Payments;
2. That the 2023 Water Utility Fund Capital expenditures of \$3,085,200 and Loan Principal Payments of \$1,773,300 as identified as UC-01 to UC-14 in Appendix A attached to 2023 Water Utility Fund Budget Document, be approved;
3. That the 2024 – 2027 Water Utility Fund Capital expenditures, as identified in Appendix B of the 2023 Water Utility Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year;
4. That The City of Prince Albert 2023 Water Utility Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

The meeting recessed at 5:45 p.m.

The meeting reconvened at 6:15 p.m.

5.4 2023 Land Fund Operating and Capital Budget

0163. **Moved by:** Councillor Zurakowski

1. That the 2023 Land Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$485,000;
 - b. Operating expenses of \$283,980;
 - c. Capital and Interfund Transactions of \$76,500; and,
 - d. An operating surplus of \$124,520 to fund Capital Projects and Loan Principal Payments;
2. That the 2023 Land Fund Capital expenditures of \$0 and Loan Principal Payments of \$293,100, as identified as LC-01 to LC-02 in Appendix A of the 2023 Land Fund Budget Document, for an overall budget of \$293,100 funded by the Land Development Fund Balance and Development Levies Reserve, be approved;
3. That the 2024 – 2027 Land Fund Capital expenditures, as identified in Appendix B of the 2023 Land Fund Budget Document, be approved in principle, subject to final approval of the annual Budget of each year; and,
4. That The City of Prince Albert 2023 Land Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

5.3 2023 Airport Fund Operating and Capital Budget

0164. **Moved by:** Councillor Cody

1. That the 2023 Airport Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$1,095,610;
 - b. Operating expenses of \$1,270,500;
 - c. Capital and Interfund Transfers of \$403,430; and,

- d. A deficit of \$578,320. After adjusting for non-cash amortization, there is a surplus of \$166,680 to fund Capital Projects and Reserve Transfers;
2. That the 2023 Airport Fund Capital expenditures of \$18,000, as identified as AC-01 in Appendix A of the 2023 Airport Fund Budget Document, be approved;
3. That the 2024 – 2027 Airport Fund Capital expenditures, as identified in Appendix B of the 2023 Airport Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,
4. That The City of Prince Albert 2023 Airport Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

5.2 2023 Sanitation Fund Operating and Capital Budget

0165. **Moved by:** Councillor Zurakowski

1. That the 2023 Sanitation Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$5,755,760;
 - b. Operating expenses of \$4,953,130;
 - c. Capital and Interfund Transfers of \$1,305,110; and,
 - d. A deficit of \$502,480. After adjusting for non-cash amortization, the surplus is \$487,520 to fund Capital Projects and Reserve Transfers;
2. That the 2023 Sanitation Fund Capital expenditures of \$544,800, as identified as SC-01 in Appendix A of the 2023 Sanitation Fund Budget Document, be approved;
3. That the 2024 – 2027 Sanitation Fund Capital expenditures, as identified in Appendix B of the 2023 Sanitation Fund Budget Document, be approved in principle, subject to final approval of the annual Budget for each year; and,

4. That The City of Prince Albert 2023 Sanitation Fund Operating and Capital Budget, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

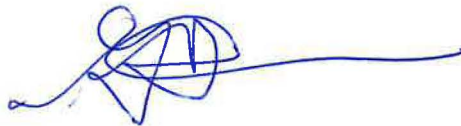
CARRIED

6. ADJOURNMENT – 7:07 P.M.

0166. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2023.