



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**FRIDAY, NOVEMBER 18, 2022, 1:06 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Jason Maier, Finance Controller
Melodie Boulet, Finance Manager
Jeff Da Silva, Operations Manager
Wes Hicks, Director of Public Works
Nykol Miller, Capital Projects Manager
Kiley Bear, Director of Corporate Services
Briane Vance, Senior Accounting Manager
Jody Boulet, Director of Community Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

5.16 EXTERNAL AGENCIES

5.16.1 Prince Albert Community Service Centre – Special Needs Transportation Functional Area

5.16.1.1 Prince Albert Community Service Centre 2023 Budget Submission

0142. **Moved by:** Councillor Head

That the total 2023 Operating Budget for the Prince Albert Community Service Centre – Special Needs Transportation Functional Area be approved at a cost of \$694,400, as approved in 2022.

Absent: Councillor Lennox-Zepp

CARRIED

5.16.2 Prince Albert Community Service Centre – Seniors Transportation Functional Area

0143. **Moved by:** Councillor Head

That the total 2023 Operating Budget for the Prince Albert Community Service Centre – Seniors Transportation Functional Area be approved at a cost of \$69,500, as approved in 2022.

CARRIED

5.16.3 Prince Albert Arts Board Functional Area

5.16.3.1 Prince Albert Arts Board 2023 Budget Submission

0144. **Moved by:** Councillor Miller

That the total 2023 Operating Budget for the Prince Albert Arts Board Functional Area be approved at a cost of \$25,000, as approved in 2022.

CARRIED

5.16.4 Prince Albert Historical Society – Museum Functional Area

5.16.4.1 Prince Albert Historical Society 2023 Budget Submission

0145. **Moved by:** Councillor Zurakowski

That the total 2023 Operating Budget for the Prince Albert Historical Society – Museum Functional Area be approved at a cost of \$71,080, as approved in 2022.

CARRIED

5.16.5 Mann Art Gallery Functional Area

5.16.5.1 Mann Art Gallery 2023 Budget Submission

0146. **Moved by:** Councillor Miller

That the total 2023 Operating Budget for the Mann Art Gallery Functional Area be approved at a cost of \$100,000, as approved in 2022.

CARRIED

5.16.6 Prince Albert Mobile Crisis Functional Area

5.16.6.1 Prince Albert Mobile Crisis Unit 2023 Budget Submission

0147. **Moved by:** Councillor Edwards

That the total 2023 Operating Budget for the Prince Albert Mobile Crisis Functional Area be approved at a cost of \$43,600, as approved in 2022.

CARRIED

5.17 OPERATING ISSUES NOT FUNDED

5.17.1 Operating Issues Not Funded

0148. **Moved by:** Councilor Zurakowski

That the following 2023 Operating Budget Issues be received as information and filed:

UF-01	Business System Analyst Position	\$100,500
UF-02	Fire Training Officer	\$149,084
UF-03	Prince Albert Golf and Curling Centre – Request for Additional Grant to cover Utility Costs	\$52,200

UF-05	Cost of Living and New Position – Prince Albert Historical Society	\$40,629
UF-06	Increased Calls/Demand for Services – Prince Albert Mobile Crisis	\$40,000
UF-07	Manager Position – Mann Art Gallery	\$15,925

CARRIED

5.18 UNFINISHED BUSINESS

5.19 RESERVE ALLOCATIONS

5.19.1 Reserve Allocations

0149. **Moved by:** Councillor Head

That Item No. C1-22 – Long Term Repayment City Transit Buses at the approved cost of \$259,000 be funded from the Public Transit Reserve.

CARRIED

The meeting recessed at 1:43 p.m.

The meeting reconvened at 2:00 p.m.

0150. **Moved by:** Councillor Zurakowski

That the approved cost savings to the Fleet Requests in the amount of \$320,000 be allocated to reduce the Operating Budget.

CARRIED

0151. **Moved by:** Councillor Zurakowski

That the Budget Transfers be approved as follows:

Alfred Jenkins Field House Improvements Reserve	\$103,500
Arenas Improvement Reserve	\$44,620
Civic Facilities Reserve – City of Prince Albert	\$1,543,200
Civic Facilities Reserve – Loan for \$16 million	(\$545,030)
Civic Facilities Reserve – Loan for \$30 million	(\$667,500)
Community Services Building Reserve	\$20,000
Destination Marketing Levy Reserve	\$351,500
Downtown Improvement Reserve	\$40,000
Downtown Improvement - 2023 Grants	(\$40,000)

E.A. Rawlinson Centre Facility Fee Reserve	\$65,000
E.A. Rawlinson Mechanical Equipment Reserve	\$10,000
Equipment and Fleet Reserve	\$1,880,000
Fire Equipment Reserve	\$300,000
Future Infrastructure Reserve	\$320,000
Group Benefits Reserve	(\$525,000)
Golf Course Carts Reserve	\$40,000
Golf Course Equipment Reserve	\$80,000
Golf Course – Improvements Reserve	\$195,000
Information Technology Reserve	\$450,000
Kinsmen Water Park Reserve	\$25,000
Kinsmen Water Park – Operating Project Maintenance Reserve	(\$25,000)
Prince Albert Slo-Pitch League Reserve	\$34,300
Prince Albert Golf and Curling Club Mechanical Equipment Reserve	\$10,000
Prince Albert Golf and Curling Club Mechanical Reserve – Funding Operating Project Replace Roof Top AC Unit	(\$20,000)
Pehonan Parkway Reserve	\$82,000
Police Capital Reserve	\$263,040
Police Fleet Reserve	\$250,000
Police Operating Reserve – Transfer for 2023	(\$200,000)
Prime Ministers’ Park Improvement Reserve	\$3,760
Proactive Policing Reserve	\$554,600
Proactive Policing Reserve – 2023 Policing Strategy	(\$621,100)
Project Beach Volleyball Courts Reserve	\$3,000
Public Art Capital Reserve	\$30,000
Public Transit Reserve	(\$34,800)
South Hill Cemetery Perpetual Care Reserve	\$15,000
Safety Reserve	(\$15,000)
Prince Albert Downtown Business Improvement District Reserve	(\$80,000)
Housing Reserve	(\$52,920)
TOTAL	\$3,887,170

CARRIED

5.20 GENERAL GOVERNMENT

0152. **Moved by:** Councillor Head

That Line No. 73 with respect to Assessment Appeal Losses: Bad Debt Expense in the General Government Functional Area be reduced from \$250,000 to an approved cost of \$200,000.

CARRIED

0153. **Moved by:** Councillor Kilmer

That Line No. 80 with respect to Transfer from Utility Fund – City Facilities: Other Revenue be reduced from a surplus of \$280,500 to an approved surplus of \$266,930.

CARRIED

5.20.1 Allocation of Budgeted Operating Surplus

0154. **Moved by:** Councillor Edwards

That the Budgeted Operating Surplus of (\$1,278,970), be allocated as follows:

Operating Surplus	(\$1,278,970)
Non-Cash Adjustment - Amortization	(\$7,800,000)
Operating Surplus – Adjusted	(\$9,078,970)
Allocations:	
Capital Budget	\$4,910,000
Reserve Allocation	\$3,887,170
Principal Payments on Loans	\$281,800
Total Allocations	\$9,078,970
Balanced Budget (Surplus)	\$0

CARRIED

5.20.2 General Government Functional Area

0155. **Moved by:** Councillor Kilmer

That the total 2023 Operating Budget for the General Government Functional Area be approved at a surplus of \$56,418,900, which includes all approved adjustments to the General Fund Operating and Capital Budget.

CARRIED

6. SUBMIT TO COUNCIL

6.1 Submit to Council

0156. **Moved by:** Councillor Edwards

1. That The City of Prince Albert 2023 General Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
2. That a Tax Policy Report, to raise the required amount of funding to balance the 2023 General Fund Budgets, be forwarded to City Council for consideration, in due course.

CARRIED

7. ADJOURNMENT – 2:50 P.M.

0157. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 16TH DAY OF NOVEMBER, A.D. 2023.