



CITY OF PRINCE ALBERT

MANAGEMENT COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, AUGUST 22, 2022, 2:30 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Mayor Dionne
Councillor Don Cody
Councillor Ted Zurakowski

Councillor Blake Edwards
Councillor Dawn Kilmer

Savannah Price, Acting City Clerk
Sherry Person, City Manager

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0013. **Moved by:** Councillor Zurakowski

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0014. **Moved by:** Councillor Cody

That the Minutes for the Management Committee Public and Incamera Meetings held February 14, 2022 and Management Committee Incamera Meeting held March 23, 2022, be taken as read and adopted.

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Update from Communications Subcommittee March 23, 2022 Meeting (RPT 22-189)

Verbal Presentation was provided by Councillor Kilmer, on behalf of the Communications Subcommittee.

0015. **Moved by:** Councillor Cody

1. That the City's Bylaw Division provide a seasonal update to Management Committee;
2. That the City Manager provide her vision for Internal Communication for consideration at an upcoming Management Committee meeting; and,
3. That the Communications Strategic Planning Session be re-scheduled to early 2023.

CARRIED

6.2 Update from Communications Subcommittee July 5, 2022 Meeting (RPT 22-281)

Verbal Presentation was provided by Councillor Kilmer, on behalf of the Communications Subcommittee.

0016. **Moved by:** Councillor Cody

1. That the City Manager forward a report to Executive Committee on how Integrated Planning will be measured;

2. That the City Manager and/or Department Heads prepare formal acknowledgments to share with staff and City Council when Senior Management begins employment and when staff with ten (10) or more years leaves employment with the City; and,
3. That the Director of Corporate Services establish a process to survey staff regarding what they like about their job, what the City is doing well and opportunities for improvement, to be completed during management training or annually as part of work plan meetings.

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 2:51 P.M.

0017. **Moved by:** Councillor Zurakowski

That this Committee do now adjourn.

CARRIED



MAYOR GREG DIONNE
CHAIRPERSON



CITY CLERK

MINUTES ADOPTED THIS 31ST DAY OF JANUARY, A.D. 2023.